

## **GDPR**

GDPR requires Europest Environmental Services Ltd., as a Data Controller, to demonstrate that our supply chain is compliant with the obligations and responsibilities of Data Processors. To achieve this please complete the questionnaire below.

### **What is GDPR?**

The General Data Protection Regulation (GDPR) (EU) 2016/679 is a regulation in EU law on data protection and privacy for all individuals within the European Union.

The data protection principles, as set out in the Data Protection Act (DPA), remain but they have been condensed into six as opposed to eight principles. Article 5 of the GDPR states that personal data must be:

- Processed fairly, lawfully and in a transparent manner in relation to the data subject
- Collected for specified, explicit and legitimate purposes and not further processed for other purposes incompatible with those purposes
- Adequate, relevant and limited to what is necessary in relation to the purposes for which data is processed
- Accurate and, where necessary, kept up to date
- Kept in a form that permits identification of data subjects for no longer than necessary for purposes for which personal data is processed
- Processed in a way that ensures appropriate security of the personal data including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage using appropriate technical or organisational measures

For more information please see: <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/>

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Company Registration No. 4238468



**TO BE RETURNED:**

Company Name:	Service Provided:
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Please tick as appropriate for the following Questions.

1. Is your organisation providing services that would constitute being considered a data processor as defined under GDPR?

Yes	No

2. What personal Data do you capture, store or process? Please tick as appropriate.

Type of Personal Data	Yes	No
Name		
Gender		
Ethnicity		
Marital Status		
Religion		
Date of birth		
Sexual orientation		
Genetic data		
Biometric data		
Medical data		
Family relationships		
Personal address		

Financial information		
Card/banking details		
Personal email address		
Telephone number		
Criminal record		
Photographic identity		

Online Identifiers	Yes	No
Cookies/BGI		
Browsing history		
Shopping history		
IP address		
Device MAC address		
GPS location		
Social 'handles'		

**Other Personal Data Being Processed- please specify**

Please Circle to confirm the answer for the following Questions.

3. Have you ensured that the Personal Data processed is compliant with the GDPR principles of Lawful Processing?

Yes  No

4. Do you have clear policies and processes in place to ensure individual willing consent is gained to capture or store Personal Data?

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Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

5. Do you have policies and practices in place that enable an individual to access data help about them within the required timescales for a Subject Access Request?

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Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

6. Do you have policies and practices in place to enable an individual to exercise their right to be forgotten (erasure)?

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Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

7. Do you have policies and practices in that enable an individual to exercise their right to restrict processing?

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Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

8. Do you have policies and practices in place that enable an indivial to exercise their right to data portability?

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Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

9. Do you have policies and practices in place that enable an indivial to exercise their right to object?

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Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

10. Do you have policies and practices in place that enable an indivial to exercise their right to rectification?

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Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

11. Do you have policies and practices in place that enable an individual to exercise their right to be subject to automated decision-making including profiling?

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Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

12. Is the Personal data encrypted, anonymised or pseudonymised to ensure it cannot be read by unintended parties?

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Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

13. Do you have adequate security and safeguards in place protecting personal data in accordance to GDPR?

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Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

14. If Hard Data is stored are the required safeguards in place in accordance to GDPR?

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Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

15. Are there any secondary/backup locations that Personal Data is stored, if so, do these meet the security requirements stated within the GDPR?

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Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

16. If data is stored outside the EU what provision do you provide to assure data is stored within GDPR requirements for protection?

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Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

17. Do you have existing procedures in place for data deletion after there is no longer a use for Personal Information?

Yes  No

18. As an organisation do you process all personal data in No accordance to the Key Principles of GDPR?

Yes

19. Any additional Items you wish to bring to our attention:

**We confirm that the information provided in the response is accurate as at the date it is signed:**

Completed by (name):	Date:
Position:	Signature
Email Address:	

Please send your response to: [info@theeurogroup.co.uk](mailto:info@theeurogroup.co.uk) or postal address below

